



STUDENT MATRIC CARD APPLICATION FORM

FULL NAME (IN CAPITAL) :

NAME TO APPEAR ON CARD :

NRIC / PASSPORT NO. :

MATRIC NO :

FACULTY :

PROGRAMME :

- 1 Cardholder is solely responsible for card and any damage incurred by UNIRAZAK due to negligence of cardholder and proven to be so. Will be chargeable to cardholder.
- 2 Cardholder must not let anyone in or out when accessing UNIRAZAK Study Centre.
- 3 Card must be explicitly displayed when in and around Campus area.
- 4 Card must be used by cardholder only.
- 5 No tampering of the card what so ever is permitted.
- 6 Card is not transferable to anyone.
- 7 If the card malfunctions, please call extension 7235 for help.
- 8 Card remains the property of UNIRAZAK.
- 9 When cardholder ceases to be a member of UNIRAZAK (student/staff) the card will have to be return as soon as possible.
- 10 A lost card must be promptly reported to UNIRAZAK.
- 11 A replacement fee of RM50.00 shall be levied for new card.
- 12 UNIRAZAK management may request to retract or inspect the card without giving reason to do so.
- 13 UNIRAZAK management reserves the right to amend any conditions stated above when required.

I acknowledge and agree to abide the above terms and conditions.

Name : _____

IC : _____

Date : _____

For Center for Student Services Record

DATE CARD ISSUED : _____

CARD NO. : _____

CARD VALIDITY : _____

BARCODE NO. : _____ Date : _____

Application Status:

New : Replacement:

Reason for replacement : _____

Receipt no : _____ (Kindly attached copy of receipt)

Verified by CSS Executive
Date :